

**THE JUDICIARY, STATE OF HAWAII
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer
District Court of the First Circuit

FROM: _____
Name of Requesting Division/Program

Pursuant to HRS § 103D -102 (b)(4) and HAR Chapter 3-120, The Judiciary requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Maintenance services for the District Court's cameras, access systems and other security systems

2. Vendor/Contractor/Service Provider:

Security Resources Pacific, Inc.
99-1191A Iwaena Street
Aiea, HI 96701

3. Amount of Request:

\$41,934.61

4. Term of Contract From:

July 1, 2022 to June 30, 2023

To:

5. Prior Judiciary Procurement Exemption No.

(if applicable):

JE22-15

6. Explain in detail why it is not practicable or not advantageous for the Program/Division to procure by competitive means:

In regards to the maintenance of the IDentiCard Security management system for the District Court and Rural Courts, Security Resources is the only Authorized and Certified Dealer in Hawaii for the IDentiCard Security System. Security Resources staffs are certified and trained technicians to provide, install and maintain the existing IDentiCard Security System. IDentiCard Security is not able to provide products, technical assistance or other support to unauthorized companies or individuals who may attempt to maintain or service the system.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

Security Resources manufactured and installed the equipment. Vendor is the only company in Hawaii that is authorized by the manufacturer to work on their system. Comparable vendors are unlikely to offer comparable technical expertise and customer support.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Program	Phone Number	email address
Dee Dee Letts	Ct. Admin Service Officer	539-4351	Deedee.d.letts@courts.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the Division/Program. I certify that the information provided above is, to the best of my knowledge, true and correct.

/s/ Dee Dee Letts

5/16/2022

Department/Division/Program Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:

Chief Procurement Officer – The Judiciary
Financial Services Department
Contracts & Purchasing Office
1111 Alakea Street, 6th Floor
Honolulu, Hawaii 96813-2807

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date